



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

ARMY INSTITUTE OF LAW, MOHALI

ARMY INSTITUTE OF LAW, SECTOR 68, MOHALI.

160062

www.ail.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Army Institute of law was established in 1999 with the aim to provide for excellence in legal education to the wards of army personal. The institute was inaugurated in 1999 at its interim location at Patiala and shifted to its present permanent location at sector 68 Mohali (Sahib Zada Ajit Singh Nagar) at a distance of about 3 kms from Mohali bus stand , 10 kms from Chandigarh bus stand and about 15 kms from the Chandigarh railway station. The Chandigarh International Airport is about 7km. This campus was inaugurated on 1st December 2003 by His Excellency Dr A.P.J Abdul Kalam the then President of India. The institute is permanently affiliated to Punjabi University Patiala and approved by Bar Council of India. With Aspire and Achieve, as its motto, the institute has grown as a centre of excellence in the field of legal education. The accreditation of Grade 'A' by NAAC bears testimony to this fact.

The institute has a magnificent campus with an area of 7.27 acres; it has a beautiful academic building, two separate hostels for boys and girls and their respective dining halls. It is strategically placed close to the Punjab and Haryana High Court as well as the District Courts of Chandigarh and Mohali. Being a hundred percent residential institute it also caters for in house cultural and sports activities

Vision

- Endeavours to be No.1 Institute in the field of legal education

Mission

- To come up as a centre of excellence in the field of legal education by adopting modern teaching and training techniques.
- To impart high quality legal education and professional training to the wards of armed forces personnel and civilians.
- To produce law graduates capable of pursuing career at Bar, Judicial services, Civil services, or as an officer in the Armed forces or placement in Multi National Companies.
- To promote academic excellence, discipline, personal character, high sense of ethical and moral values and spirit of national integration amongst the students of AIL.
- To promote co-curricular activities for over all personality development of the students

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Transparency
- Discipline

- Holistic All-Round Development
- Clean campus
- Adequate facilities and Infrastructure
- Good Placement Support
- Excellent Academic Performance of students in the university examinations
- 24x7 medical facility with a dedicated Nursing Assistant

Institutional Weakness

- Autonomy for the institution is pending
- No Add-On Courses
- Process for regularization of faculty is on

Institutional Opportunity

- A fully functional Placement cell under the guidance of a dedicated placement officer to get nearly
- 100% placements for the students.
- The institute provide support to the students not only for national but also for international competitions.
- The hostels are with modern infrastructure for a comfortable stay for students.
- Finances of the institute are audited quarterly by the Board constituted by the management.

Institutional Challenge

- **To have the senior faculty on the roll of the institute.**
- **Exchange programme with the International universities.**
- **To have a registered body of the Alumnus.**

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

1. **BA LL.B-** 5 year degree Course has been adopted with the objective of imparting and encompassing knowledge of social science subjects like literature, economics, political science and history at the initial stage. This is advantageous in the study of law and also for putting the students on a strong footing to undertake professional legal education and training besides developing competitive acumen. The students are awarded the Degree of BA (Law) after the successful completion of their first three years of study. After full five years o study of social sciences and law subjects the students are awarded the degree of BA LLB.
2. Faculty represents the institute in Board of Studies of the universities.
3. **LL.M-** 1 year degree course commenced from the session 2014-2015 with the objective of imparting of in-depth knowledge and specialization in diverse fields of law
4. Curriculum followed in the institute is as per the scheme of studies of the university and the upcoming relevant issues are taken up in the moots, seminars and in the weekly full house sessions.
5. Feedback from the students is taken on design and review of syllabus and an overall feedback is taken

from the outgoing batches.

Teaching-learning and Evaluation

1. Having 75% seats for the wards of Army Personnel, students in the institute are from across India.
2. 100% seats are filled in the last 5 years.
3. Special efforts are made during teaching to keep in mind the advance learner as well as the weak students.
4. Teacher: Student Ratio – 1:25
5. The institute has a competent faculty with eligibility as per UGC norms. Workload is given as per rule and teaching standards are maintained. The timings for the classes are 9am to 4pm, duration of each class is one hour each with a lunch break of 45 minutes.
6. All teachers deliver lectures with the help of ICT tools.

Evaluation Process

BA LL.B and LL.M:

1. University examination:74 marks
2. Internal Assessment :26 marks (mid-term exams 10; project presentation 11; attendance 5)
3. For the internal assessment mid-semester exams are conducted, answer sheets are shown to the students, and the questions papers are discussed at length to make the students aware about their short comings and help them improve the quality of their answers. Marks for Project presentation are awarded by the faculty after due analysis of their performance. Marks for attendance is on actual basis.
4. Marks of mid-term and monthly attendance is uploaded on institute website.
5. For the 4th and 5th year students, there is one paper of 100 marks in each semester and which includes the following:

Moots -60 marks (02 moots of 30 marks each)

Seminar -20 marks each

Court visit diary -20 marks

1. Students are sent for court visits every semester for a week to the High Court and District Courts.
2. The proposition for moots and topics for the seminar are assigned to the students on current legal issues.
3. Good academic results.

Research, Innovations and Extension

1. Although Institute is unaided, but various initiatives are taken to promote research amongst students and faculty.
2. The institute regularly organizes Debates, Seminars, Essay writing competitions.
3. The campus is fully Wi-Fi enabled with the speed of 100mbps
4. The institute has rich library with 06 on-line data bases/E-resources
5. The research paper and articles selected for Patron in Chief Award are given cash award. The papers are

published in the Army Institute of Law Journal which is an annual publication.

6. Various intra institute competitions namely, Novices Moot, Intra institute moot Court, intra institute debate, intra institute quiz are conducted.
7. The students are given opportunity to represent in the various National and International level competitions for holistic development.
8. Various national level activities are organized e.g. Annual National Law Seminar where institute gets overwhelming response from the academia, professionals and students.
9. Institute organizes National Moot Court Competition 'Checkmate' every year where national law universities and institutions of repute participate. Prizes of more than 1.5 Lacs are awarded to the winners under different categories.
10. The institute hosts national rounds for AIL-Leiden Sarin Air Law Moot Court Competition from the past 7 years. This year the International rounds of the 10th edition of the Leiden Sarin International Air Law Moot Court Competition are scheduled to be held on 05-07 Apr 2019.
11. The faculty is empowered to take up research activity utilizing the existing facilities and learning resources. Faculty is given opportunity to present papers in the National /International Conferences and workshops.
12. The institute has established a Centre for promotion of research in the area of corporate governance for the incubation of talent.
13. Faculty makes an effort to promote research, analytical thinking and continuous guidance to the students for publications of research papers and articles in reputed journals.
14. The institute has installed an authenticated anti-Plagiarism software to check plagiarism
15. Special lectures of experts in various fields are organized in the institute for overall development of students.
16. The institute has established a Legal Aid Clinic whereby one lawyer from District Legal Services Authority visits twice a week and students have been trained as Para Legal volunteers.

Infrastructure and Learning Resources

1. The Academic Block as well as Residential Block are Wi-Fi enabled.
2. All class rooms in the institute are equipped with individual projectors, digital podiums and are fully air conditioned.
3. Seminar Hall is equipped with projection and sound system having a seating capacity of 60 students. It is fully Air Conditioned.
4. Moot Court hall with a seating capacity of 50 students and is equipped with witness boxes which enhance the real like court experience for aspiring law students.
5. Fully furnished and air conditioned Research Aid Cell equipped with Wi-Fi and computers.
6. Computer Lab is fully air-conditioned equipped with computers.
7. State of the Art library of the institute is well furnished, air conditioned and has a sizeable collection of books, e-resources, journals, magazines, reports, and other relevant data for the students.
8. There is air conditioned reading hall close to the Library with a capacity of 100 students.
9. State of the Art Multi-Purpose Hall with seating capacity of 400, air conditioned, modern audio system, washrooms, changing rooms to hold various cultural activities Structure.
10. The institute has a fully furnished Gymnasium with state of the art machines and equipment.
11. The Indoor complex hall has facility for indoor games such as Table Tennis, Chess, Carom, and Yoga.
12. For outdoor Sports, the Institute has two synthetic Basket Ball courts and a designated area for playing volleyball.
13. In addition to this, the institute has a Sports Complex (1.44 acres) near the main campus which has a

running track, washrooms, changing rooms etc.

14. All projects for development are budgeted and completed in the same financial year.
15. 24x7 medical facility with a dedicated Nursing Assistant

Student Support and Progression

1. Students are encouraged to represent in various National and International competitions.
2. Lectures and interactive sessions with industry experts and legal luminaries are organized as a part of weekly full house session for their intellectual elevation and progression.
3. Students are continuously evaluated and rewarded for their performance through numerous scholarships like Tata Merit Scholarship, Chief of Army Staff Award, Chief Minister Cash award and Trophy , 03 Alumni sponsored scholarship ie. Damanbir Sobti Scholarship, Monisha Mahajan Scholarship & Johur Scholarship and other awards.
4. Special classes are scheduled for weak students
5. Career counselling to the students from the 1st year onwards
6. Students grievances are redressed on priority
7. Students are placed in various Legal Firms/Corporate houses/Insurance/Banking sectors with enhanced CTC.
8. Sports and cultural activities are organized regularly
9. Alumni Meet is organized annually and is a part of the academic calendar
10. The Convocation is hosted every alternate year to award degrees and cash awards/trophies to the meritorious students.
11. The faculty and the administrative staff work diligently for the growth of the institute

Governance, Leadership and Management

1. The institute is established under the aegis of the Army Welfare Education Society (AWES) and functions under the patronage of Headquarters Western Command, Chandimandir.
2. There is a three tier hierarchy for the governance of the institute: Patron-in-Chief, Patron and Chairman, AIL. All are ex-officio appointments.
3. At the Institute level, there is Principal, Registrar, Placement Officer, teaching and non-teaching staff.
4. The Institute Management Committee (IMC) consists of the Chairman, one representative from the Western Command, Director AWES Cell, Principal, Registrar, two faculty members of the institute and two representatives from the Punjabi University, Patiala. The meeting of the IMC is held every quarter.
5. Academic Advisory Committee (AAC) meeting is held every semester to discuss the issues pertaining to the improvement in the academics. The said committee consists of the Principal, two faculty members, two educationist of repute and one representation from the Punjabi University. Meeting of the AAC is held every semester.
6. Committees are constituted for the conduct of events/activities as per the academic calendar.
7. There is a structured performance appraisal system for the teaching and non-teaching staff.
8. The institute has 53 Standing Operating Procedure (SOP) for smooth functioning of academics and administration.
9. Welfare measures have been taken in the institute for the staff e.g. loan facility and uniform to the staff.
10. Finances of the institute are properly audited by different agencies at regular intervals.
11. Funds are used optimally keeping in mind the growth of the institute.

Institutional Values and Best Practices

The Institute stands committed to honesty, transparency and discipline which it tries to incorporate in its day to day endeavours. Right from academic data, internal examinations, discipline records and accounts are meticulously maintained.

The best practice of the institute is to nurture the stakeholders' right from first year till his final year and to groom him into a complete human being besides being a successful professional to face the challenges of the outside world.

1. Safety and security of the students in the hostels is outsourced through a security agency which is monitored 24x7 with the help of 13 members, supervisor and guards including a lady guard.
2. Energy audit is regularly done and corrective steps are taken to save electricity consumption
3. Waste management is also important to us and hence cogent steps are taken for its implementation
4. The Institute has a green campus which is conducive to a healthy environment
5. Code of conduct of the institute covers detailed guidelines for conduct for academics and hostel life of the students.
6. On the basis of best practices being followed, the institute is ranked high among other law colleges of the country.
7. Two best practices being followed in the institute are: Weekly Full House Session and strict adherence to Discipline of the students inside and outside the campus
8. Other initiatives taken in this regard are as under:-
 - Academic calendar is prepared before the start of the semester
 - Comprehensive teaching learning process
 - Weak students are given special attention to improve their academics
 - Time table is diligently followed
 - Constant mentorship by the faculty
 - Motivation to students for participation in extracurricular activities
 - A complimentary copy of newspaper is provided every day to every student in the hostel
 - Projects for infrastructural development are well planned and approved in the Institute Management Committee meeting.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ARMY INSTITUTE OF LAW, MOHALI
Address	Army Institute of Law, Sector 68, Mohali.
City	Mohali
State	Punjab
Pin	160062
Website	www.ail.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Tejinder Kaur	0172-5095335	9814013531	0172-5095280	naac@ail.ac.in
IQAC Coordinator	Ekjyot Kaur	0172-5095337	9855434154	-	gujralkjyot@gmail.com

Status of the Institution	
Institution Status	Self Financing and Private

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	15-07-1999

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Punjab	Punjabi University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	09-08-1999	161	The institute has received the approval for affiliation for five year BALLB course since its inception

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	Yes autonomydoc_1552558642.pdf
If yes, has the College applied for availing the autonomous status?	Yes

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Army Institute of Law, Sector 68, Mohali.	Urban	7.27	15757.6

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA LLB, Law	60	Higher secondary	English	80	80
PG	LLM, Law	12	BALLB LLB	English	15	11

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				5			
Recruited	0	0	0	0	0	1	0	1	1	4	0	5
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				12			
Recruited	0	0	0	0	0	0	0	0	1	11	0	12
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				6
Recruited	5	1	0	6
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				20
Recruited	13	7	0	20
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	2	0	0	2
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	1	3	0	5
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	8	0	8

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		1	1	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	0	4	0	0	4
	Female	4	3	0	0	7
	Others	0	0	0	0	0
UG	Male	40	134	0	0	174
	Female	92	142	0	0	234
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
General	Male	36	37	39	28
	Female	44	43	41	52
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		80	80	80	80

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 2

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	1

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
409	409	407	411	400

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	16	16	16	16

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
77	79	78	77	74

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	16	16	16	16

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	18	18	18	18

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 14

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
157.17	155.20	147.62	157.8	114.75

Number of computers

Response: 84

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institute ensures an effective curriculum delivery and has a proper documentation process. The institute is permanently affiliated to Punjabi University, Patiala. The curriculum followed in the institute is strictly as per the scheme of studies of the BA LL.B and LLM Programme of the affiliating university. At the beginning of the session, Time Table is prepared for giving equal periods for the subjects. Faculty is assigned work load of 16 lectures per week as per the UGC norms. Besides classroom teachings, seminars, project presentations and moot courts are organized on the basis of which the internal assessment is carried out and forwarded to the university. To enhance the practical training, students of 4th and 5th years are sent to the Districts/ High Court for court visits. Legal luminaries, eminent academicians, members of the Bar and Bench are invited regularly to the institute to give them exposure on the inter-disciplinary fields. Besides this, students are encouraged to conduct research and present papers in the national/international platforms. Various cash awards are given to students for best research papers. To conclude, concerted efforts are made to make the students ready to face the challenges of the profession.

File Description	Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 1

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 162.5

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	5	5	5	7

File Description

Document

Details of participation of teachers in various bodies

[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 50

1.2.1.1 How many new courses are introduced within the last five years

Response: 1

File Description

Document

Details of the new courses introduced

[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 0

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

File Description

Document

Name of the programs in which CBCS is implemented

[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-

wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Issues relevant to Gender, Environment and Sustainability, Human values and Professional ethics are part of the curriculum of the BA LL.B programme as per the details given below:-

- (i) Human Rights and Criminal Justice system is in the curriculum of LL.M one year (1st semester)
- (ii) Human Rights Law and Practices is a part of scheme of studies in the 9th semester of LLB programme.
- (iii) Professional Ethics & Professional Accounting System is a compulsory paper in the 8th semester (4th year).
- (iv) Environment Law is a compulsory paper in the 5th semester (3rd year).
- (v) Gender Justice is offered to students as optional paper in the 6th semester (3rd year).

Apart from this, the institute also organises lectures on the above mentioned issues by the experts from the various organization and universities.

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships	
Response: 7.58	
1.3.3.1 Number of students undertaking field projects or internships	
Response: 31	
File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

<p>1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise</p> <p>A. Any 4 of the above</p> <p>B. Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>Response: C. Any 2 of the above</p>	
File Description	Document
URL for stakeholder feedback report	View Document

<p>1.4.2 Feedback processes of the institution may be classified as follows:</p> <p>A. Feedback collected, analysed and action taken and feedback available on website</p> <p>B. Feedback collected, analysed and action has been taken</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>Response: B. Feedback collected, analysed and action has been taken</p>	
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File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 79.96

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
327	327	325	329	320

File Description

Document

List of students (other states and countries)

[View Document](#)

Institutional data in prescribed format

[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 94.95

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
89	89	87	91	80

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
95	95	95	95	80

File Description

Document

Institutional data in prescribed format

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	16	16	16	16

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**Response:**

After admission, an orientation programme is conducted for the freshers who join the institute. During the course, students who are found weak / slow learners are given special care by conducting separate sessions for them. They are monitored by the subject in charge as well as the class coordinators. Students who are found as the advance learners/intelligent are motivated by giving them extra opportunities for improvement in their learning. Such students are given scholarships as a reward for their performance. Students' attendance and performance in the internal and external exams is uploaded on the institute website for info of the parents. If required, the parents are contacted about their performance.

2.2.2 Student - Full time teacher ratio**Response:** 25.56**2.2.3 Percentage of differently abled students (Divyangjan) on rolls****Response:** 0

2.2.3.1 Number of differently abled students on rolls

File Description**Document**

Institutional data in prescribed format

[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences**Response:**

Students are exposed to the practical insight in the legal issues by Moots, Debates, Quiz etc. An academic calendar is prepared in the beginning of the session. All activities are planned well in advance and informed to the students. Annual activities organized are as under:-

- (i) Demonstrative Moot
- (ii) Novices Moot Court Competition (1st year)
- (iii) National Law Seminar
- (iv) Checkmate-AIL National Moot Court Competition
- (v) Intra institute Debate Competitions
- (vi) Intra Institute Quiz Competition
- (vii) Intra Institute Moot Competition

These activities are regularly undertaken for participative, experimental learning, problem solving methodologies. These activities enhance the analytical abilities of the students and they are also encouraged to write research papers and the selected three research papers/ articles are published in the annual journal of the institute. Apart from intra-institute activities, the students are sent for various Inter-institute competitions at National and International level.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 16

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 40.9

2.3.3.1 Number of mentors

Response: 10

2.3.4 Innovation and creativity in teaching-learning**Response:**

The teaching is made creative and innovative through the usage of Audio Visual tools/aids in class rooms. Moot problem based on current issues/real life cases are given to the student to research upon contemporary issues. Lectures by eminent academicians and legal luminaries including judges and senior advocates are organised to inculcate skills to deliberate upon current issues of legal importance. Projects submission and presentation on forthcoming legal issues are assigned to the students for imbibing research skills amongst the students. Every year National seminar is organised and students are also encouraged to write research papers as part of the innovative learning process. Selected few research papers/ articles are published in the annual journal of the institute.

2.4 Teacher Profile and Quality**2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years**

Response: 88.89

File Description**Document**

Year wise full time teachers and sanctioned posts for 5 years

[View Document](#)**2.4.2 Average percentage of full time teachers with Ph.D. during the last five years**

Response: 38.75

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	9	6	5	4

File Description**Document**

List of number of full time teachers with PhD and number of full time teachers for 5 years

[View Document](#)**2.4.3 Teaching experience per full time teacher in number of years**

Response: 7.44

2.4.3.1 Total experience of full-time teachers

Response: 119

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 6.25

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 60

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	11	13	11	9

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

- The institute receives regular feedback from students and other stake holders from time to time to ensure improvement in the quality of teaching and learning.
- Also the feedback given by the students is verified by the management on regular basis and accordingly measures are taken for improvement.
- THE CCTV cameras have been installed in the class rooms, academic block and throughout the campus to monitor the quality of teaching and administration.
- Annual inspections are carried out by a board detailed by the management every year that goes into detail about the academic and other allied facilities.
- Apart from the above, the issues pertaining to the reforms in the system are discussed in the Institution Management Committee, Academic advisory committee and curriculum advisory committee meetings of the institute.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Internal assessment of the students consists of a Mid-term Exam, Project Presentation, Seminar and Moots presentation, as per the Punjabi University scheme of studies, which is as under:

- Project Presentation: 11marks
- Midterm Exam: 10 marks
- Attendance: 5marks

Total: 26 marks (1st to 5th year)

Apart from this, for 4th and 5th year, there is one paper of 100 marks internal assessment (02 Moots: 60 marks, 01 Seminar: 20 marks and Court Visit: 20 marks)

- Midterm exam is held every semester for all students of all five years. The marks of the internal assessment are uploaded on the college website for the information to the parents. After internal examination, the answer sheets are shown and discussed in the classrooms to settle the queries of the students.
- Seminar/ Project topics relating to legal issues are assigned to the students. There is a written submission and an oral presentation. Presentation for Moot/ Seminar are planned well in advance and students are given 15 days time for preparation under the constant guidance of the faculty
- The presentation is given in the presence of all the students of the concerned class and faculty assess and mark their internal assessment on the basis of the student's performance.
- Faculty guides the students in their research work and helps them to improve their academic

performance.

- Students are sent for court visits in order to familiarise them with court procedure

File Description	Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

- Answer sheets are shown after Mid examination and discussed in the classrooms to settle the queries of the students. So, that each student is motivate to bring out the best in him.
- The marks of the internal assessment are uploaded on the college website for the reference to the parents.
- For the external examination students grievances with regard to the examination form, syllabus or conduct are forwarded to Punjabi University for redressal.

File Description	Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

Academic calendar is prepared in the beginning of every semester and uploaded on the website for information of all stakeholders.

While preparing the calendar endeavour is made to include a blend of academics, sports, cultural and skill based activity for the holistic development of every student. The academic calendar includes activities both at the national and international level. Students are involved in the organisation of activities/events to inculcate the organisational skills. The calendar is strictly adhere to.

File Description	Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The curriculum prepare the students for programme specific outcome such as corporate houses, banking, judiciary, etc. After completing the five year BA LLB course the students are able to make a mark for themselves in various fields such as:

- In the Judiciary
- In the Judge Adjutant General (JAG) Branch of the Indian army
- In the Administrative services
- In litigation in courts/tribunals
- As faculty in the reputed institutions
- In the corporate sector/law firms
- Joined higher studies in India and abroad

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The effort that is put in by the students and the exposure that they get is amply reflected in the laurels and success that the students bring to the institute. The attainment of the programme and course outcomes are measured by the institute by recognising the toppers of the university examinations. The names of these toppers are displayed proudly by the institute on the boards especially designated for this purpose. In addition to these students also get scholarships/cash awards which are also displayed in the institute for one all to see. All such winners and achievers are honoured at the Annual day which is held at the end of every academic year.

File Description	Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students

Response: 98.28

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 343

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 349

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 2

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

e-copies of the grant award letters for research projects sponsored by non-government

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 6.25

3.1.2.1 Number of teachers recognised as research guides

Response: 1

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.33

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 2

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 30

File Description	Document
Supporting document from Funding Agency	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The Institute is WIFI enabled with a speed of 100mpbs. The Institute has a research aid centre for the promotion of research amongst students. It has two in house publications namely: Army Institute of Law Journal and AILITE and soft copies are uploaded for wider circulation, hence preserving the environment. A bi-monthly reporter is an E-Journal which is an initiative keeping in mind to preserve the eco system. All information with respect to the activities and events are uploaded on the Institute website.

File Description	Document
Link for Additional Information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 1

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.3.3.1 How many Ph.Ds awarded within last five years

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 2

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 2.88

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
22	8	11	4	1

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 1.94

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	8	3	3	2

File Description

Document

List books and chapters in edited volumes / books published

[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

- The institute has a fully functional Legal Aid Clinic. A lawyer from District Legal Services Authority (DLSA), regularly visits the institute for providing free legal aid.
- Students actively participate in the Swachh Bharat Abhiyan campaign taking out Environment Protection Awareness Rally regularly in college.
- Keeping in mind the drug abuse problem in the society the students of the college took oath on Drug Abuse and its Prevention.
- Special lectures on awareness of Traffic Rules and serious issues like Incest, rape are conducted in the institute.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	1	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 11

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	2	2	2

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 40.93

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
97	365	110	127	135

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 1

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The institute is well equipped with the facility for teaching-learning activities as details given below:

- The classrooms are air conditioned furnished with projectors and Smart podiums for interactive teaching in the classes.
- There is a Seminar room equipped with projection and sound system having a seating capacity of 60 students which is fully Air Conditioned.
- There is a state of art Moot Court Hall with a seating capacity of 60 students and is equipped with witness boxes, which gives the students a mock court experience.
- Research Aid Cell of the institute is equipped with Wi-Fi and computers facility which is used by the students for preparation of the National and International Competitions.
- Institute also has a Computer Lab that is fully air-conditioned equipped with 20 Thin client computers which is used by the students for several academic purposes such as pre-placement test etc.
- The library of the institute is well furnished, air conditioned and has a huge collection of books, e-resources, journals, magazines, reports, newspapers, periodicals etc. There is reading hall close to the Library with a capacity of 100 students.

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

here are adequate Sports facilities in the institute.

- Institute has a fully furnished Gymnasium with state of the art machines and equipment.
- The Indoor complex hall has facility for games such as Table Tennis, Chess, Carrom, and for Yoga.
- For Outdoor Sports, the Institute has two synthetic Basket Ball courts.
- Designated area for playing volleyball and badminton separately for boys and girls.
- Institute has a Sports Complex measuring 1.44 acres, near the main campus that has a running track, washrooms, changing rooms etc.
- State of the Art Multi Purpose Hall for organisation of National/ International Events. It is air conditioned equipped with audio-video system and changing rooms.

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 85.71

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 12	
File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 50.54

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
75.57	67.93	85.02	73.09	65.35

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

A library is the heart of any academic institution. The Army Institute of Law provides students, with extensive Library facilities to maximize their knowledge in the field of law. Here at Army Institute of Law, Students are taught from the very first semester, the importance of reading, comprehending and retaining important material through research, extra library hours and project presentations.

Through an extensive library and related material, potential lawyers of tomorrow are made to imbibe the value and habit of concentrated and tireless reading. The students are also made to understand various basic legal issues through the most recent journals, reporters, research papers, etc. The Library is also fully enabled with wi-fi access to internet and digital library services. The Library building is centrally air conditioned and has a seating capacity of 65 persons. Close to the library there is a reading area (Abhimanyu hall) which has a seating capacity of about 100 persons

The Library has a collection of 11056 Volumes which include books, bound volumes of journals, reporters & manuals. Latest books are added regularly every year. The reference books of Library are continuously updated. The faculty and students visit the library regularly. The Library subscribes to about 37 periodicals

which provide information on National and International news, health, yoga, marketing, business, fashion, human rights and technology. Institute Library subscribes to 14 legal journals on different law subjects as well as previous volumes of journals. There is a subscription to total 06 National as well as International online legal databases. These online databases cover all Indian / foreign laws, judgments/cases & 1500 online full text journals. Since the entire campus is Wi-Fi enabled, students can access e-resources from anywhere in the campus. There are 12 local & national newspapers including employment news which is made available to the students.

Library facility can be accessed throughout the year from 9AM to 11PM.

File Description	Document
Link for Additional Information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

DIGITAL LIBRARY

ONLINE LEGAL DATABASES

TOTAL DATABASES SUBSCRIBED = 06

SR. NO.	NAME OF DATABASE	URL LINK IP BASED
1.	MANUPATRA	www.manupatrafast.com
2.	SCC ONLINE	www.scconline.com
3.	WEST LAW	login.westlawindia.com/maf/wlin stnew=true&stty.pe=stdemplate&
4.	HEIN ONLINE	www.heinonline.org
5.	LEXIS NEXIS	www.lexisnexis.com/in/legal
6.	JSTOR	www.jstor.org

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.98

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.85	1.73	4.78	2.61	1.93

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 20

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 85

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi**Response:**

Keeping in view the current requirement of the students the entire campus is connected to the internet and has the latest e- sources.

- Internet Facilities via Wi-Fi (100 Mbps)
- Internet Facilities via Clientless(Wired)
- Cyberoam Firewall with Latest Firmware for Student WIFI Id and Research Id with individual passwords.
- Multiplexer for Internet Lease Line (1:1)
- Latest Cisco Manageable Switches and Routers.
- Maintain Website by PHP and HTML5 Coding.
- Membership of Urkund Plagiarism Software for Dissertation/Thesis/Articles/Research papers
- Biometric Machines with Latest Software installed at the Main Gate and Library for the students and at the reception for faculty and administrative staff.
- 45 CCTV Cameras with Recording Facility are installed throughout the Institute

4.3.2 Student - Computer ratio

Response: 4.87

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: >=50 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description

Facilities for e-content development such as Media Centre, Recording facility,LCS

Document

[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 100

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
157.17	155.20	147.62	157.8	114.75

File Description

Document

Details about assigned budget and expenditure on physical facilities and academic facilities

[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

At AIL there is a established Standing Operating Procedures (SOP) for the maintenance and utilisation of infrastructure. There are 53 SOPs which covers procedure for utilization and annual maintenance of academic as well as the hostel facilities. Apart from the procedure being followed, the other initiatives undertaken by the institute for utilization and maintenance of the infrastructure are as under:

- Annual stock taking of the inventory is done.
- Annual stock taking of the library is done.
- Annual Administration and technical inspection is done by the team detailed by the management.
- Annual maintenance of the academic and the hostel block i.e. the white washing, electricity, & plumber work, etc. is done during the summer vacations.
- Annual maintenance contract of the various facilities such as lift, water purifiers, Air conditioners etc. are done.
- For the holistic development of the students the facility of gym, sports are available in the institute, which are maintained and updated regularly as per the request of the student.
- Subscription of WIFI @ speed 100mbps is taken on annual basis.

File Description	Document
Any additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 21.51

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
89	89	89	85	86

File Description

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Document

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 5.89

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
24	24	24	24	24

File Description

Any additional information

Document

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching

- 5. Language lab
- 6. Bridge courses
- 7. Yoga and meditation
- 8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 10.32

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
40	42	45	41	42

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 48.86

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
36	37	39	38	38

File Description	Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 12.99

5.2.2.1 Number of outgoing students progressing to higher education

Response: 10

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	2	2	4	12

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	2	2	4	12

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 162

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
45	44	16	15	42

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The students play a very positive role in the academic as well as administrative activities. The student coordinators are involved in all the activities/events organised in the institute. The various student appointments are as under:

- Institute Prefect (Boy and Girl): 5th year students
- Vice Institute Prefect (Boy and Girl): 4th year students
- Sports Prefect (Boy and Girl): 5th year students
- Sports Vice Prefect (Boy and Girl): 4th year students
- Cultural Prefect (Boy and Girl): 5th year students
- Cultural Vice Prefect (Boy and Girl): 4th year students
- Hospitality Prefect (Boy and Girl): 5th year students
- Hospitality Vice Prefect (Boy and Girl): 4th year students
- Batch Prefect each year for both sections A and B
- Activity Coordinators (i.e. Moot Court, Debate, Placement)

The students are selected who apply for the above posts and are selected by a board comprised of the Registrar, three faculty members and the wardens. The students' disciplinary record is seen by the board before making the selection.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 4.2

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	4	4	5

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The institute is well connected with its Alumni. The Alumni maintains an active link with the institute.

- Every year the institute organises Alumuni Meet in which the alumnus participate enthusiastically. At the alumni meet, the alumnus shares their experience; the present students get encouraged by their mentorship.
- The Alumni return to their Alma Mater by giving/providing financial aid by way of scholarships and internships to the aspiring students of the institute. Scholarships upto of Rs. 1.5 lakhs a year are offered by the alumnus. The detail of **Alumni Scholarships are as under**

(i) **Johur Scholarship:** Johur Scholarship is instituted by Ms Aashima Johur for all-round academic excellence, carrying a cash prize of Rs. 50,000/- would be awarded to the student who gets the highest cumulative score in following subjects : Semester-I : Law of Contract -I Semester-II : Special Contracts Semester-III : Constitutional Law-I Semester-IV : Constitutional Law-II Semester-V : Environment Law Semester-VI : Company Law

ii) **Sobti Scholarship** : Instituted by Mr. Damanbir Singh Sobti carrying a cash prize of Rs. 40000/- for the student who scores highest marks in Criminal Procedure Code.

iii) **Monisha Mahajan Scholarship** : Instituted by Miss Monisha Mahajan carrying a cash prize of Rs. 50000/- for the student who scores highest marks in Public International Law.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: 1 Lakh - 3 Lakhs

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Keeping in view the vision and mission, at the management level decisions are taken by the Chairman for the academic growth and infrastructure development in the institute.

At the Institute level academic calendar is made before the commencement of the session and duties are allocated to the respective faculty and staff. All activities/ event of the college are organised by the concerned committee which are managed by a Faculty members and the students under the guidance of the Principal. Faculty meeting is held regularly on the last day of every month.

At the student level Institute Prefect and Vice Institute Prefects are nominated to represent the students. Batch prefects are selected by the each batch for addressing their needs and redressal of the grievances if any. Prefect meetings are conducted on monthly basis.

Open House is also regularly organised where the chairman addresses the grievances of the students personally and collectively.

6.1.2 The institution practices decentralization and participative management

Response:

There is three tier structure for the smooth functioning of the institute.

Head Quarter level: Managing Director of the Army Welfare Education Society (AWES)

Management level: Patron-in-Chief, Patron and Chairman

Institute Level: Principal, Registrar, Faculty and Non teaching Staff

At student level: Institute Prefects (Boys and Girls), Vice Institute Prefect (Boys and Girls), Hospitality Prefect(boys and girls), Vice Hospitality Prefect (Boys and girls), Sports Prefects (Boys and Girls), Vice Sports Prefects (Boys and Girls), Cultural Prefects (Boys and Girls), Vice Cultural Prefects (Boys and Girls) and Batch Prefects for all the respective batches. The said student coordinators are involved in every activity of the institute.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

- Institute has created the Standard Operating Procedures (SOPs) for the utilisation, maintenance of the facilities and infrastructure.
- There are 53 SOP's which are followed by all for day to day functioning. Due to these SOPs the action taken by the institute remains consistent and unbiased and thus fair.
- Set procedures help to bring the transparency in the functioning of the institute. (List attached as additional information)
- SOPs have been made for having uniform rules and regulations which are essential for the efficient functioning of the institute.
- These SOPs are amended and made afresh from time to time as the need arises.

File Description	Document
Any additional information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Army Welfare Education society(AWES) was established in 1983 to cater for the educational needs of the wards of Army personnel. The vision of AWES is to provide quality education at an affordable cost. There is a three tier command and control system of the institute, as under

- Board of Governors and its executive committee at Army headquarters
- Board of administration at Headquarters Command
- Managing committee at the Institute level
- The Principal and Registrar at the Institute level
- Teaching and non- teaching staff.

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development
- 2.Administration
- 3.Finance and Accounts

4.Student Admission and Support**5.Examination****A. All 5 of the above****B. Any 4 of the above****C. Any 3 of the above****D. Any 2 of the above****Response:** C. Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**Response:**

Monthly faculty meeting - is held on the last working day of the month. Entire faculty discusses the matters of academic importance and student welfare. Upcoming events such as the national moot or seminar etc. are planned and discussed extensively. The progress report of every committee is taken by the Principal and suggestions are taken on the academic and other day to day issues.

Curriculum Advisory committee has three faculty members. Meeting is held once in a month to discuss the matters pertaining to the academic and examinations. Minutes of the meetings are recorded and forwarded to the chairman and the MD, AWES for their perusal and directions.

Prefects Meeting – is held once in a month. Principal, Registrar, Institute Prefects, Batch prefect and other student appointments attend the meeting. Both academic and administrative issues are discussed and the directions given on that by the Principal and Registrar. Minutes of the meetings are recorded.

Institute Management Committee - Meeting is held on quarterly basis. Agenda points pertaining to the development are discussed and approved. Minutes of the meetings are forwarded to the patron and the MD, AWES for their perusal and directions.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institute takes due care of the welfare of its teaching and non-teaching staff. The measures included are as follows:

- Loan Facility from CPF/EPF is available for the faculty/Non teaching staff.
- Excursions are planned for the staff
- Group 'D' staff are given the uniforms
- Sweets/Cup of tea is organised on all festivals/new year etc
- Facility for comforts of staff are provided such as microwave, refrigerator.
- All the faculty cabins and offices of the administrative staff are air conditioned and are provided with blowers in the winters.
- Dedicated faculty nest whereby the faculty can, between and after classes, rest and interact leading to a helathier atmosphere.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 52.5

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	6	6	10	10

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the

Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 11.25

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	1	3	1

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institute has an effective system for performance appraisal of the staff.

Performance Appraisal of the Faculty - At the end of every academic session, the Annual Confidential Report duly filled by the faculty is submitted to the Principal who is the Initiating Officer. Then ACR are forwarded to the Chairman who is reviewing officer.

Performance Appraisal of the non- teaching staff - the Annual Confidential Report duly filled by the non teaching staff is submitted to the Registrar who is the Initiating Officer. Then ACR are forwarded to the Principal who is reviewing officer.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

- Quarterly audit of accounts is done by the board detailed by the management as per the rules.
- Annual administrative inspection is done by a team detailed by the patron. Inspection team audits every transaction of the financial year. The team comprehensively examines every book of accounts, and other such related material.
- Chartered Accountant is hired by the institute for the annual audit who submits reports after complete checking of accounts as per the rules of the society.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Army Institute of Law is a self-financing institution. The funds are generated through the fees collected through the students. There is a Yellow Book for the utilisation of Funds. Budget is made for a financial year and approved in the IMC. All major expenditures are budgeted and are spent as per the rules and Standard Operating Procedures (SOP's). A separate budget is allocated in every financial year for the participation of the students at the national and international level competitions. A considerable proportion of the budget is allocated for library up gradation, purchasing sports equipment and upkeep of the sports complex. Whatever funds are saved are invested in the Nationalised Banks as per the rules.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC has certainly contributed in the maintenance of quality and utilisation of funds. All projects are deliberated upon by the members. Progress of the projects is discussed. Various steps considered by IQAC are:

Convening Order is issued.

Quotations and tenders are called from minimum three vendors.

Price Negotiation Committee is constituted which selects the vendor with the lowest quotation for the task.

Project Monitoring Committee constantly monitors the quality of the products and services being provided by the vendor.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Syllabus up gradation: The syllabus is discussed at the University level at the meetings of the Board of Studies and within the institute in the Academic Advisory Council meetings.

Additions of E-resources: The institute is constantly upgrading the e-resources which help in the research and knowledge enhancement of the students.

Mid Term Exam is conducted for all the batches, the duration of which is of 3 Hours.

For meeting the industry requirements, there have been special grooming sessions organised by the college and a series of lectures have been conducted to enhance their capabilities to face the interview at national and international levels.

The faculty in order to keep themselves abreast with the contemporary issues of national and international importance have been sharing inputs on the issues on the monthly faculty meeting. This practice has helped the faculty members in enhancing their knowledge.

The feedback regarding teaching learning processes is constantly taken from the all the students especially the outgoing batch and it is analysed by the management and appropriate steps are taken to address the concerns of the students.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 2.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	4	3	2	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

Post NAAC accreditation quality initiatives are as under:

- The college has been able to improve its ranking.
- The appointment of a Regular Principal has been undertaken.
- E-resources have been added in the Library.
- Better response towards the invitation for publication in journals, participation in seminars and moot court competitions.
- No. of companies visiting for campus placements increased and better CTC offered to the students.
- Two regular posts advertised and both the post has been filled as well.
- Project for Smart classrooms has been undertaken. The digital podiums have been installed in the classrooms.
- The classrooms have been air conditioned for the welfare of the students.
- Incinerators have been placed in the girls hostel for better disposal of sanitary napkins.
- Upgradation of Moot Court room.
- Multi purpose Hall has been upgraded with better infrastructure.
- The number of students applying for admissions to the institute has increased.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 10

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

Any additional information

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

Safety and Security - Separate hostel for girls and boys which are fully equipped with modern facilities. There is a dedicated lady warden for girls and male warden for boys' hostel. For the safety and security of hostel residents, 13 security guards which include female guards are hired through an agency that is responsible to look after the safety of the students 24x7. One female security guard is always stationed at the girls' hostel gate after the hostel gate is locked at night.

Hygiene for girls- Incinerators have been installed in the girls' hostel for proper disposal of sanitary napkins to promote hygiene among girls.

Counselling – After attendance in the evening, wardens address the students every day about their daily requirements and inform about the notices issued by the institute. As per need, the faculty coordinators counsel the students.

Common Room - There are separate common rooms for girls and boys in their hostel which are fully air conditioned. Students watch TV, play games etc.

7.1.3 Alternate Energy initiatives such as:**1. Percentage of annual power requirement of the Institution met by the renewable energy sources****Response:** 12.97

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 61000

7.1.3.2 Total annual power requirement (in KWH)

Response: 470400

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response:** 68.95

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 23.98

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 34.78

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

The waste management steps undertaken are detailed as under:

- The institutes ensures segregated collection of waste as bio-degradable and non-bio degradable.

- Facility of separate bin is available on the campus whereby separate bins for Wet (Green) and Dry (Blue) wastes have been placed across the campus.
- To utilise the renewable source of energy, solar water heating panels are there on the campus.
- Awareness programs regarding environment are regularly conducted for the students.
- Incinerators have been installed in girls' hostel for proper disposal of sanitary napkins.
- All the newspapers, magazines and other paper wastes are collected and sold at regular intervals. It helps keep the campus neat and clean.
- The foliage waste is collected and is disposed off in an environment friendly manner rather than burning and causing harm to the environment.
- All the non- servicable items and other goods which are of no use to the institute are collected. After which, a board is constituted for assessing the value and auction of the same.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The rain water utilisation is as follows:

- In the main campus rain water goes to the drain pipe which is connected to the main drainage.
- Rain water goes into the tank which is then used for watering the grass in the sports complex.
- As an environment friendly initiative, the project for rain water harvesting has been taken up and is under process.
- The institute has organised a planatation drive so that the rain water does not stagnate and helps in the growth of plants.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The green initiatives are as follows:

- For use of students and staff there are 05 vehicles (3 cars, 1 motorcycle, and 1 cycle).
- Being a residential institute, the students take public transport to the nearby markets.
- Roads inside the campus are well carpeted and user friendly.
- The AIL has a lush green campus with wide variety of plants and trees grown on the campus. The

institute has 3 dedicated gardeners to maintain.

- Efforts are being made to use less paper in the office work.
- The publications are uploaded on the college website for access to the students and faculty.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 1.99

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
3.66	5.92	4.37	0.22	0.84

File Description

Document

Details of expenditure on green initiatives and waste management during the last five years

[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 20

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	4	4	4	4

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 11

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	1	1	2	1

File Description	Document
Report of the event	View Document
Any additional information	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes	
File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website	
Response: Yes	
File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations	
Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: Yes	
File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: Yes	
File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 4

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	0	1	0

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Since the institute has students from all over India and they belong to varied communities and beliefs, thus,

- The institute has a neutral approach and on all major festivals, sweets are distributed amongst the students.
- Commemorate the birth and death of national leaders.
- Teacher's days is celebrated to mark the birth of Sarvepalli Radhakrishnan.
- Patriotic movies are shown in the multi purpose hall to all the students.
- An oath taking ceremony was organised to mark the birth centenary of Sardar Vallabh Bhai Patel

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

- The institute annually gets its accounts audited by the CA hired by the Institute who meticulously check every transaction. This scrutiny continuous for three days making amply sure that every penny spent of the institute is accounted for.

- Besides this the institute also carries out its own annual stock taking for all general properties of the institute as well as books in the library.
- That institute endeavours to get the best quality in all goods and services at competitive prices through a system of open tenders, contracts.
- Price Negotiation Committee (PNC), is constituted by the institute to ensure the best for the institute.
- Project Monitoring Committee, is also constituted at regular intervals by the Institute to monitor and inspect the progress of the infrastructural project.
- To maintain transparency in the internal examinations is uploaded on the website to which both students as well their parents have an access to. Mid-semester answer sheets are also shown to the students, and the questions papers are discussed at length so that what all places the students have lacked, they can improve on.
- Monthly attendance is uploaded on the website for info of students and the parents
- The Institute has 53 SOPs for the smooth functioning of the institute.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. TITLE: WEEKLY FULL HOUSE SESSION

Objective:

The full house session is organised every Thursday from 2:00 pm to 4:00pm at the Multi- Purpose Hall to exchange ideas and brain storm on various current issues.

The Context:

- In an endeavour to maintain quality and standard of the lectures arranged as a part of Thursday full house session, attempt is made to identify the experts in various fields and a panel of speakers is prepared.
- It is also ensured that the areas of interest which are common to all the batches from 1st to 5th years are covered.
- Co-curricular activities are also organised in the full house session for holistic development of the student.

The Practice:

This is a unique practice which has been initiated since inception of the institute. Feedback from the students is taken after every session. The limitation faced after some lectures is that the speaker's content or oratory skills are not received uniformly by the students. To overcome this, feedback is considered and speakers are invited accordingly.

Evidence of success:

This practice has been successfully organised since the year 1999. It helps students in enhancement of their domain knowledge in different fields. Number of times student requests for the speakers to be invited again. These sessions are generally interactive in nature and students gets satisfactory response from the speakers.

Problems encountered:

Sometimes refusal comes at the last minute from the speaker which is one of the major difficulties and last minute another speaker is contacted.

Notes:

Honorarium/ Momentous are given to the speakers as a token of gratitude and appreciation.

2. TITLE: DISCIPLINE WITHIN THE CAMPUS

Objective:

To inculcate the virtue of self-discipline among students both in and off the campus.

The Context:

The affairs of the college should be so conducted so as to promote self-discipline, values leading to healthy, dignified and orderly behaviour to build up traditions that add to the reputation of the college.

The Practice:

The observance of rules of discipline and good behaviour is a pre-condition to students continuous in the college. A Code of Conduct is framed and strictly adhered to in letter and spirit. Two disciplinary committees comprising of faculty and student members are constituted for every quarter.

In case of Indiscipline, Inquiry is marked. The said committee investigates the matters and submits a detailed report after due investigation and recommends action as per the Code of conduct. Footage from the CCTV cameras installed in the campus are taken for the record purposes, if required.

The indiscipline record is maintained for every student of the institute and get reflected in the character certificate that is given to the student when he/she passes out. Number of students feel aggrieved with the action taken by the institute.

Evidence Of Success:

As a part of discipline, students are encouraged to come regularly and punctually for classes and wear the full uniform on every Tuesday and Thursday and on all formal functions. There is a dress code for the dining hall as a part of their etiquette training.

Problems Encountered:

Some students feel that there are lot of restrictions on their day to day conduct. Few of them deviate from the same. They are warned and counselled to comply with the rules for their success in the life.

Discipline of the student in the Institute is paramount and Code of Conduct is strictly adhered to.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Higher Education at Affordable Cost for the Wards of Army Personnel

Army Welfare Education Society (AWES) was established on 29th Apr 1983 with the objective to provide 'quality education at affordable cost' and making constant endeavor to make all the Army run institutes as center's of excellence in their respective profession. Need was felt that the wards of Army personnel face serious difficulties in pursuing higher education not only because of terms and conditions of service of their parents, but also due to domiciliary restrictions by many states which the Army personnel cannot meet due to their frequent moves. It was therefore important for the Army to establish Army Professional Colleges with a view to providing a level play field to the Army wards thus AWES was established with funding from contributions of the army personnel.

Army Institute of Law (AIL) is established under the aegis of AWES for the wards of army personnel in Jul 1999. AIL is a self financing and unaided private institution which is its distinctive feature. Two courses i.e. B.A. LL.B 5 years and LL.M 1 year course are functional in the institute. The Institute is affiliated to Punjabi University, Patiala and approved by the regulatory authority i.e. Bar Council of India. 75% seats are for the wards of Army Personnel and 5% are for All India General Category and 20% for Punjab Residents Civil category.

In the past nearly two decades, institute has maintained the standard of imparting quality legal education which is reflected in the ranking of the institute by various agencies. As per 2018 ranking of India Today, AIL is ranked 12th among best law colleges in India and the 2nd best institute in North India. In the private institute category, AIL is ranked 2nd best private institute by various ranking agencies like 'The Week', 'CSR-GHRDC Law School Survey' and 'Career 360'.

Students are encouraged to participate at national as well as international level competitions. The expenditure on travelling, registration and other miscellaneous expenditures are fully borne by the Institute. In 2018 students represented AIL in the 9th Leiden-Sarin International Air Law Moot Court Competition held at Seoul, South Korea from April 12th -15th, 2018 in which Ananya Sharma of 4th year won the 'Best Oralist' award. The AIL team has also represented the country in the 10th Nelson Mandela World Human Rights Moot-2018 held from 15-20 Jul 2018 in Geneva, Switzerland in which our student of the 5th year Fury Jain was declared the "2nd Best Speaker" and the team won "2nd Best Memorial" and "4th Best Team" awards

To acknowledge achievements of the students in Moots, Debates and Cultural activities, they are honored and cash awards are given on the Annual day. Various scholarships which are sponsored by the alumni and corporate houses are given to the students for their meritorious performance.

AIL ambassadors have brought the institute on the national map. Alumni are very well established in their profession and have their representations in all sectors e.g. in Civil Services, Academics, State Judiciary, Judge Advocate General Branch , Armed Forces , Corporate Sector, Litigation in various Courts/Tribunals/Commissions .

The institute has a competent faculty and sufficient administrative staff who work diligently for the holistic development of the students and to make them successful professionals who are prepared to meet the challenges of the outside world after passing out from the institute.

Although the institute is established for the wards of army personnel but equal opportunities are available to students of Punjab Resident Civil and All India General Categories.

With an endeavor to impart quality legal education, the aim is to become the No. 1 Institute in the field of quality Legal field.

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5. CONCLUSION

Additional Information :

Institute's Rankings-2018

S.no.	Name of the Survey	Rank
1.	India Today-Nielsen Survey 2018 <ul style="list-style-type: none"> • Rank in Top Private College, North Zone 02 • Best Colleges in India 12 • Top Colleges with best average annual salary in the category of Law 05 	
2.	The Week- Hansa Research Survey 2018 <ul style="list-style-type: none"> • Top Private Law College, North Zone 02 • Top Private Law College, All India 04 • Top Law College, All India 18 	
3.	CSR-GHRDC Law School Survey 2018 <ul style="list-style-type: none"> • Ranking of Top Law Schools by State, Punjab 02 • Ranking of Top Law Schools of Eminence 04 	
4.	Careers 360, 2018 <ul style="list-style-type: none"> • Rank in Private Colleges Category 03 	

Concluding Remarks :

Army institute of law within a short span of nearly two decades has emerged as a centre of academic excellence in the field of legal education, which is reflected in the rankings by the various agencies. This has been possible with the concerted efforts of all stakeholders.

With the aim to become no. 1 institute in the field of legal education, the management, the faculty, the staff and the students are determined to march ahead with the aim to achieve the goal set for them.

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