

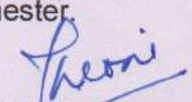
RULES FOR CONDONATION OF ATTENDANCE

1. Attendance required as per AIL Rules to avoid fines : 85%
2. Attendance required as per Punjabi University Rules : 75% in each paper
3. Condonation of attendance (69 to 75%) from the institute can be availed on grounds as under:-

Sr. No	Reason/ Ground	No. of Days	Procedure	Remarks
(i)	Medical / Sickness	- Maximum benefit of 6% of the delivered lectures - For the session Jul-Dec, last date for submission of Medical certificate is 15 Nov - For the session Jan-Apr, last date for submission of medical certificate is 15 Apr	Submit the application form along with the medical illness certificate within 15 days of joining back the Institute after illness	No application for condonation will be entertained after the due date
(ii)	Interview for Placement	Actual number of days, but not exceeding 6% of the total delivered lectures	Students will get the sanction of Placement Coordinator in writing and inform all subject teachers	--
(iii)	Representing the Institute:-			
	(a) Moots	03 lectures for preparation of memorials prior to 15 days of submission of memorials (if applicable) and actual days of competition including travelling period	Students can attend one event per category each year as under :- (a) Moot Court / Trial Advocacy (b) Mediation / Client Counseling	A student can participate in any two activities in one semester
	(b) Sports	Actual days of the competition including travelling period	-do-	
	(c) Cultural	-do-	-do-	
	(d) Debates	-do-	-do-	
(iv)	Marriage of the concerned student	3 days	Submit application with proof of the event within 15 days of joining back the institute	

4. The process of condonation shall be done only at the end of the semester.

1700/AIL/PI/754
Dt. 19 Jun 2019


(Dr Tejinder Kaur)
Principal

Distr: Notice Boards, Wardens, O/c, Network Admn,
Registrar, OS, ACA