

CONVENING ORDER

INTERNAL COMMITTEE UNDER THE SEXUAL HARASSMENT OF WOMEN AT WORKPLACE ACT, 2013

1. Refer to Para 55 and 186 of AWES Rules and Regulations for Army College/ Institutions – Apr 2009.

2. The committee for female employees/ girls students in respect of this Institute has been constituted for the academic session 2021-22. The composition of the same is as under :-

- (a) Chairperson - Dr. Puja Jaiswal, Asst Prof of Law
- (b) Members -
 - (i) Mrs. Renu Thakur, Asst Librarian
 - (II) Mrs. Sandeep Kaur, Accounts Clerk
 - (iii) One mother of the Student of AIL/
Member of any NGO in station.

3. The complaint committee will ensure the following :-

- (a) Recommend measures for improvement of work conditions, leisure, health and hygiene for female employees/ girls students.
- (b) Investigate & consider complaints against sexual harassment by female employees / girls students.
- (c) Forward investigation reports on sexual harassment complaints to Disciplinary Committee for suitable action alongwith its recommendations.

1025/AIL/Adm/605

08 Jul 2021

Sd/- x x x x
(Dr Tejinder Kaur)
Principal

Distribution :-

All concerned
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