



ARMY INSTITUTE OF LAW

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ARMY INSTITUTE OF LAW

PROCEEDINGS OF THE AIL INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 21st JANUARY 2025

1. A meeting of IQAC was held on 21st January 2025 at Army Institute of Law, Mohali. The following were present in the meeting: -

(a) Dr Tejinder Kaur, Principal	Chairperson, IQAC
(b) Col SP Singh, Registrar	Senior Administrative Officer
(c) Dr Ekjyot Kaur Gujral	Coordinator IQAC
(d) Ms Upagya Sharma	Co-Coordinator IQAC
(e) Dr Amit Kumar	Co-Coordinator IQAC
(f) Dr Bajirao Rajwade	Special Invitee
(g) Dr Gagandeep Dhaliwal	Special Invitee
(h) Dr Kirandeep Kaur	Special Invitee

2. The Coordinator, IQAC, welcomed all the members. Progress on the points of the last meeting held on 27th May 2024 was reviewed on the following points:
- SOP on the allotment of New G+3 hostel has been made, and hostel allotment has been done as per the SOP.
 - Supply order placed for the furniture for the new classrooms with a capacity of 70.
 - An SOP for the allocation of funds for research projects undertaken by research centers/societies was prepared and 05 research centres have already submitted the research project in the last semester and 05 centres shall be submitting the research project in the forthcoming semester.
 - As a part of Pre-placement initiatives, a special session on CV building was held for the students to help them with better placements.
 - The Faculty Development programme which was scheduled to take place in January 2025 got postponed to May 2025 and instead a one-day Professional Development Workshop was held on 17th January 2025. FDP has been proposed in May/June 2025.
 - For the next cycle of NAAC, instructions are awaited and to prepare for the next cycle, the IQAC members, Dr Ekjyot Kaur and Dr Amit Kumar, attended a NAAC seminar held on 23rd December 2024.
3. The fresh agenda points that were discussed and deliberated upon are as under: -

AGENDA POINT 1 PREPARATION FOR COMMENCEMENT OF B.COM LL.B. COURSE

4. The institute has already applied to the Bar Council of India (BCI) for the introduction of a new course, B.Com. LL.B from the next academic session 2025-26. The commencement of this course will necessitate enhancements to the existing infrastructure, recruitment of additional faculty members, and the expansion of the library with relevant new books and resources.



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Action Required: The books required for the course needs to be identified and accordingly orders to be placed. As approved by the authorities, the process for required commerce faculty to be initiated and faculty to be appointed before the start of the course.

AGENDA POINT 2

PROPOSAL FOR INTERNATIONAL SEMINAR AND RESEARCH PROJECTS

5. Keeping in view the Tangible goals decided by the management, the institute is planning to organize an international seminar in the forthcoming semester. Alongside the seminar, there is a need to undertake individual and collaborative research projects to further foster academic growth and to improve the institute rankings.

Action Required: Faculty Coordinator to be appointed. A proposal for the international seminar along with the suggested themes needs to be prepared and forwarded to an international organization/university of repute which wishes to collaborate with the institute. Efforts should be made to seek research projects from government/ private organizations.

AGENDA POINT 3

AUTOMATION OF ACADEMIC ACTIVITIES

6. To streamline operations of the Centres and Societies established at the institute, the data pertaining to the activities needs to be centralized. This requires automation of the data management process. All centres and societies will be mandated to upload their information onto the institute's IMS portal. Training for the process to upload the data will be provided by the Network Administrator.

Action Required: Coordinators of all Centres and Societies must upload their data on the IMS portal on a regular basis.

AGENDA POINT 4

INITIATIVES TO IMPROVE PLACEMENTS

7. To support the placement objectives for 5th-year students, it is essential to organize focused capsule courses aimed at preparing them for interviews. These courses should be designed to enhance their communication skills, boost their confidence, and provide them with practical knowledge relevant to their field. The curriculum should include mock interviews, group discussions, resume-building workshops, and guidance on professional etiquette. This structured preparation will equip students with the necessary tools to excel in placement interviews and secure promising career opportunities.



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Action Required: The Placement Cell of the institute will prepare a list of experts from various fields and areas who can address subject-specific needs and provide valuable insights. This will help improve placements while ensuring that students gain practical knowledge and industry-relevant perspectives in their respective areas of study.

AGENDA POINT 5 UPGRADING OF INFRASTRUCTURE

8. The institute is dedicated to fostering the overall growth of its students. As part of this commitment, it has planned to upgrade the infrastructure of the institute including the following:
- Construction of a synthetic volleyball court as a part of the sports requirement.
 - To support the needs of the cultural society, revamping of the music room should be undertaken ensuring a well-equipped space for musical activities and practice.

Action Required: The action required on the above points are as follows:-

- The construction of the synthetic volleyball court should be planned after March 2025, considering favorable weather conditions. The required approvals need to be taken for the start of the construction process.
- Concerned cultural society coordinator to take up the proposal for revamping of the music room which should be equipped with all the instruments necessary to meet the requirements of the society.

Date: 24 Jan 2025

Ekjyot
24/01/25
Dr Ekjyot Kaur Gujral
IQAC Coordinator

Upagya Sharma
24/01/25
Ms Upagya Sharma
Co-Coordinator, IQAC

Amit
24/01/25
Dr Amit Kumar
Co-Coordinator, IQAC

COUNTERSIGNED

Tejinder
24/1/25
Dr Tejinder Kaur
Principal

SP Singh
24/1/25
Col SP Singh (Retd.)
Registrar