



ARMY INSTITUTE OF LAW

Sector - 68, Mohali, INDIA, PIN-160 062
Website : www.ail.ac.in E-mail : info@ail.ac.in
EPABX : +91 172 5095336, 337, 338
Principal : 5095335, Registrar : +91 172 5063033
NAAC Accredited Grade 'B'



1700/AIL/P/ 657

31 May 2024

PROCEEDINGS OF THE AIL INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING HELD ON 27 MAY 2024

1. A meeting of IQAC was held on 27 May 2024 at Army Institute of Law, Mohali. The following were present in the meeting: -

(a)	Dr Tejinder Kaur, Principal	Chairperson, IQAC
(b)	Col SP Singh, Registrar	Senior Administrative Officer
(c)	Col Pankaj Khanna, Placement Officer	Senior Administrative Officer
(d)	Dr Ekjyot Kaur Gujral	Coordinator IQAC
(e)	Ms Upagya Sharma	Co-Coordinator IQAC
(f)	Mr Amit Kumar	Co-Coordinator IQAC
(g)	Dr Amita Sharma	Special Invitee
(h)	Dr Kulpreet Kaur	Special Invitee
(j)	Dr Anmolpreet Kaur	Special Invitee

2. The Coordinator, IQAC, welcomed all the members. Progress on the points of the last meeting held on December 7th, 2023 was reviewed which included the successful conduct of 2nd Faculty Development Programme on the topic 'Interplay of Law and Justice in the Society'. The Institute has already put forth the applications for introduction of B.Com LL.B Course and increase in intake from 100 to 120 to BCI and is awaiting confirmation for the same. AISHE data for the institute has been successfully uploaded and verified by the nodal officer.

3. The following agenda points were discussed and deliberated upon: -

AGENDA POINT NO. 1

ACADEMIC CALENDAR FOR NEW SESSION

4. The Academic Calendar for the new session (July to December 2024) needs to be prepared. Faculty should discuss the events which are to be organized this semester and accordingly Academic Calendar is to be prepared. It should be put up on website by July 2024 for timely conduct of all the events and for information of students.

Action Required: After the coordinators are appointed, they will meet and discuss the activity schedule with the principal.



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AGENDA POINT NO. 2

IMPROVEMENT OF INFRASTRUCTURE

5. Keeping in view the academic growth, additional classrooms have been planned by the institute with seating capacity of 70. Institute also needs to plan to enhance the capacity in the same manner of the other classrooms.

6. Additional G+3 hostel has been constructed having 32 rooms which are fully air conditioned and all are with attached washrooms.

Action Required: Infrastructure for the new classrooms including furniture, AC's and projectors needs to be created before the commencement of the session. An SOP to be made for the allotment of the new hostel to the students for the next academic session.

AGENDA POINT NO. 3

ALLOCATION OF FUNDS FOR CENTRES/SOCIETIES

7. The institute has various research centres and societies. To promote research among students, additional funding is required to be given to the centres who will conduct research on a specific topic under the guidance of the concerned coordinator. Also, it is proposed that inter-centre competitions should be organized in the forthcoming semester.

Action Required: An SOP needs to be prepared for the grant of funds to the centres/societies for research.

AGENDA POINT NO. 4

PRE-PLACEMENT INITIATIVES

8. The institute has good placements with reputed organizations. To enhance the core knowledge of the students, IQAC is of the opinion that capsule courses should be introduced for the 5th year students as a pre placement initiative. These capsule courses will be designed depending on the requirement and nature of the company/firm coming for placements.

Action Required: The placement cell is required to plan the capsule courses in consultation with the authorities. The subject experts can be from the in-house faculty as well as the experts from outside.



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AGENDA POINT NO. 5

SPECIAL INITIATIVES BY INSTITUTE

9. The Institute has a functional legal aid cell which undertakes various activities in consultation with the DLSA (District Legal services Authority). IQAC proposes that the institute should conduct legal aid camps in the nearby villages and societies on emerging socio-legal issues whereby the students will make people aware about their legal rights specially which influences their day-to-day life for example consumer rights, family matters and importance of mediation etc.

Action Required: Legal aid cell coordinators to plan for the community outreach programmes in collaboration with DLSA.

AGENDA POINT NO. 6

CONDUCT OF FACULTY DEVELOPMENT PROGRAMME AND MANAGEMENT DEVELOPMENT PROGRAMME

10. Two-day FDP was successfully conducted in the last academic session in January 2024 which proved to be beneficial for the faculty. IQAC proposes to make this an annual feature. A Faculty Development Programme can be planned in December 2024/January 2025. As an initiative, a short Management Development Programme (MDP) could be organized for the officers of Indian Army / Civil staff employed with HQ Western Command, Chandimandir. It should be planned in accordance with the requirements of the concerned department.

Action needed: The institute should plan both the programmes keeping in view the Academic Calendar so that the students' interest should not be compromised.



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AGENDA POINT NO. 7

PREPARATION FOR NEXT CYCLE OF NAAC

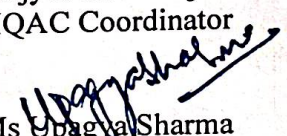
11. NAAC Accreditation is valid till September 2024. IQAC needs to prepare for the next cycle of NAAC like the preparation of the Self Study Report of the Institute and other requirements given by NAAC from time to time.

Action Required: NAAC core committee to be constituted to work for the next cycle of NAAC.

12. There being no other point, the meeting was concluded. The coordinator thanked all the members for their presence and deliberations.

Date: 31 May 2024

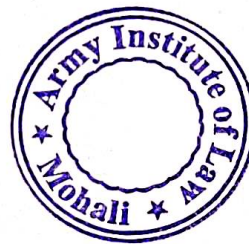

Dr Ekjyot Kaur Gujral
IQAC Coordinator

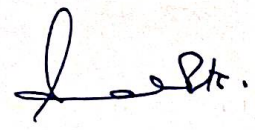

Ms Upagya Sharma
Co-Coordinator, IQAC


Mr Amit Kumar
Co-Coordinator, IQAC

COUNTERSIGNED


Dr Tejinder Kaur
Principal




Col SP Singh (Retd.)
Registrar